



Kindergarten Registration Form 2010-2011

Morning Session: 8:25 am-12:30 am– Mon– Fri (full day program is also offered)

Student's Name: _____
Gender: Male / Female Birth date: ____/____/____ Nickname: _____

Parents' Names: _____

Address: _____

City: _____ State: _____ Zip: _____ e-mail address: _____

Home phone: _____ Work phone: _____

Please provide an additional contact name in case a parent is not available in an emergency:

Name: _____

Relationship: _____ Phone: _____

School attended last year: _____

Grade: _____ Teacher: _____

Fees:

Both the Book Fee and Registration Fee are required to hold a student's spot and are Non-refundable

1. Registration Fee per child [non-refundable].....\$150.00

2. Book & Supply Fee per child [non-refundable]\$105.00

Tuition **please see website for current prices** <http://www.MyCMLC.com>

Terms for Tuition payments:

1. Payment Schedule:

a. 10 months of tuition can be paid in full on or before September 1, 2010 to receive a 5% discount .

Payments are due on the 1st day of each month for 10 months.

c. Payments start September 1, 2010 and run through June 1, 2011.

d. Any dishonored check by a bank or other financial institution for any reason including insufficient funds or a closed account will result in a returned check fee of \$50.00.

2. Delinquent Tuition:

a. Tuition payments received after the 1st will accrue a \$25 per day late fee

b. Termination will result from delinquent tuition

c. Unpaid accounts will result in the denial of report cards and re-enrollment for the next school year.

3. Withdrawal:

a. Parents wishing to withdraw a student before the end of the school year must give 30 days notice or be assessed an additional month's tuition.

b. A \$200.00 termination fee will be assessed for each student.

c. The books fee, registration fee and elective class fees are non-refundable.

d. If a student withdraws before the school year begins, the September payment will be forfeited.

Uncollected fees will be subject to collection by a third party collection agency and will be reported to the Credit Bureau. Please make all checks payable to Creative Minds Learning Center and drop off at the Gateway or Broadway campus or mail to: CMLC, PO Box 16298, Portland OR, 97292. Waiting List: Payment of both Registration and Book Fees are required to be placed on the waiting list. Any student not placed by the first day of school will receive a refund of all fees paid.

I/we understand and agree to follow the outlined procedures for payment and have received a Parent Handbook.

Parent/ Legal Guardian: _____ Date _____